

## 2003 Instructional Materials Adoption Calendar

October 28–November 8, 2002	<ul style="list-style-type: none"> <li>• Meeting of the Curriculum and Instructional Materials Advisory Committee for the 2003 adoption cycle.</li> </ul>
December 11	<ul style="list-style-type: none"> <li>• Recommend to the State Board of Education the subject areas to be opened for 2003 adoption.</li> </ul>
December 11, 2002 January 31, 2003	<ul style="list-style-type: none"> <li>• State Superintendent issues the Call for Bids as authorized. The Call contains instructions and information for publishers/vendors participating in the 2003 adoption cycle.</li> </ul>
March 11	<ul style="list-style-type: none"> <li>• Opening of bids submitted by publishers/vendors at 12:00 noon at the South Carolina Department of Education.</li> </ul>
March 12	<ul style="list-style-type: none"> <li>• Recommend to the State Board of Education the appointment of the Instructional Materials Review Panel members.</li> </ul>
March 17–28	<ul style="list-style-type: none"> <li>• Publishers/vendors contact the Adoption Coordinator to schedule June presentations with Review Panels.</li> </ul>
April 25	<ul style="list-style-type: none"> <li>• Provide to publishers/vendors a list of addresses for mailing instructional material samples to the Panel members.</li> </ul>
May 23	<ul style="list-style-type: none"> <li>• All briefs, correlations, and official instructional material samples including manuscripts must be mailed to the State Department of Education.</li> </ul>
May 23	<ul style="list-style-type: none"> <li>• Instructional material samples including manuscripts, briefs, and correlations must be in the hands of all Review Panel members.</li> </ul>
June 2–6	<ul style="list-style-type: none"> <li>• Review Panel orientation and publisher/vendor presentations to individual Review Panels.</li> </ul>
June 2–September 2	<ul style="list-style-type: none"> <li>• Bid tabulations distributed to Panel members and available to publishing companies and vendors.</li> </ul>
September 2–12	<ul style="list-style-type: none"> <li>• Deliberation and final recommendations of materials by the Instructional Materials Review Panels.</li> </ul>
September 15–19	<ul style="list-style-type: none"> <li>• In preparation for the public review, mail to publishers/vendors a list of the instructional material titles recommended by Panels.</li> </ul>
October 1	<ul style="list-style-type: none"> <li>• Review Panel reports with annotations of recommended materials submitted by the Panel Facilitator to the Adoption Coordinator.</li> </ul>
October 10–November 9	<ul style="list-style-type: none"> <li>• Public review of recommended instructional materials.</li> </ul>
November 10	<ul style="list-style-type: none"> <li>• Public review comments from display sites submitted to the Adoption Coordinator.</li> </ul>
December 10	<ul style="list-style-type: none"> <li>• Review Panel recommendations and public review summary report presented to the State Board of Education.</li> </ul>
January–February 2004	<ul style="list-style-type: none"> <li>• Department staff and publisher representatives conduct the Instructional Materials Caravan at regional sites to provide districts/ schools with information on newly adopted instructional materials.</li> </ul>